



Casa de Modesto is an Equal Opportunity employer. We provide equal employment opportunities to all qualified employees and applicants for employment without regard to race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), parental status, national origin, age, disability, family medical history or genetic information, political affiliation, military service, or other non-merit based factors. We prohibit discrimination in decisions concerning recruitment, hiring, compensation, benefits, training, termination, promotions, or any other condition of employment or career development.

Employment Application

Applicant Information

Full Name: _____ **Date:** _____
Last First M.I.

Address: *Present Address* _____

Street Address Apartment/Unit #

City State ZIP Code

Phone: _____

Email _____

Position Applying For: _____

Employment Desired:

Regular Full-time work?	Yes	No
Regular Part-time work?	Yes	No
Temporary work, e.g. summer or holiday work?	Yes	No

What days and hours are you available for work? _____

If applying for temporary work, during what period of time will you be available?

From: _____ To: _____

Are you available for work on weekends? Yes No

Would you be available to work overtime, if necessary? Yes No

If hired, what date can you start work? _____

Personal Information

How did you hear about our company and this job opening? _____

Have you ever applied to or worked for Casa de Modesto

If yes, when? _____

Why are you applying for work at Casa de Modesto: _____

If hired, would you have a reliable means of transportation to and from work? Yes No

Are you at least 18 years old? (If under 18, hire is subject to verification that you are of minimum legal age)

Yes No

Are you able to perform the essential functions of the job for which you are applying?
With/Without reasonable accommodation? _____ Yes No

If no, describe the functions that cannot be performed:

(Note: We comply with the ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination, and to skill and agility tests)

We may refuse to hire relatives of present employees if doing so could result in actual or potential problems in supervision, security, safety, or morale, or if doing so could create conflicts of interest.

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Education

School	Name and Address	No. of Years Completed	Did you graduate?	
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High School:

Name	_____	_____	Yes	No
Address	_____			
City	State	Zip Code		

College/University

City	State	Zip Code		

Professional License

Are you licensed/certified for the job applied for? _____ Yes No

Name of license/certification: _____ Issuing State: _____

License/Certification Number: _____

Has your license/certification ever been revoked or suspended? Yes No

If yes, state reason(s), date of revocation or suspension, and date of reinstatement.

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Position and Title: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Position and Title: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact this employer for a reference? Yes No

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact this employer for a reference? Yes No

References

Please list three Personal or Professional references who are not related to you.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Applicant's Certification and Agreement

I understand that any offer of employment will be contingent on passing a job related physical exam, Tuberculosis (TB) test and background check (Live Scan). We are a state licensed community. If a prospective job offer is extended, the applicant will be required to complete a LiveScan background fingerprint clearance and pass with successful results. State Form LIC508 is required to be completed prior to the LiveScan process. The background (LIVESCAN) process required will disclose the entire lifetime criminal history of an applicant processed by the Department of Justice, Department of Social Services and the Federal Bureau of Investigation. All past history will be disclosed during the review process by the above agencies. Failure to disclose history will be concluded as an incomplete/inaccurate LIC508 form and can risk active employment.

Please Read Carefully, Initial Each Paragraph and Sign Below

_____ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

_____ I hereby authorize Casa de Modesto to thoroughly investigate my references, work history, education and other matters related to my suitability for employment (excluding criminal background information) unless otherwise specified above. I further authorize the references I have listed to disclose to the company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release Casa de Modesto, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

_____ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and Casa de Modesto. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or Casa de Modesto, and that no promises or representations contrary to the foregoing are binding on the company unless made in writing and signed by me and Casa de Modesto's designated representative.

_____ In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

Casa de Modesto will consider qualified applicants in a manner consistent with state and local "Fair Chance" laws.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of Casa de Modesto.

Signature of Applicant : _____ Date: _____